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IOCC ACTION TEAMS 2023 INFORMATION BRIEFING Kentucky

I. IOCC and TEAM LEAD CONTACT INFO

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Assistant Volunteer Coordinator

II. COST & REGISTRATION

The contribution is **\$200 per week or \$30 per day**, which includes local transportation, room & board (three meals a day), materials, supplies, tools, and site supervision. Full payment is due **14 days** before deployment.

Volunteers must be **16 years of age or older**, but 16+ are accepted if accompanied by their parent, legal guardian, or an adult with power-of-attorney to act on their behalf for the duration of the deployment. Individuals (or groups) are responsible to travel to the build city if driving, or to the pre-arranged airports. Team arrival and departure are indicated below. Meals and incidentals during your travel to and from the build city **will be at your own expense**. You should also bring some spending money as the team will have the opportunity to visit shops in the area.

III. SCHEDULE

General overview of the weekend:

Plan on arriving between 10am-4pm on Sunday and plan to depart after 10 am on Saturday. One of our Site Supervisors or Team Leaders will be doing airport pick-ups and drop-offs. If you book a flight outside of the above parameters, you are responsible for your own transportation to the housing facility.

Airports with pick-ups (with approximate travel time to housing):

- Barkley Regional Airport (PAH) – West Paducah, KY (15 min)
- Nashville International Airport (BNA) – Nashville, TN (2 hrs 30 min)
- St. Louis Lambert International Airport (STL) – St. Louis, MO (2 hrs 45 min)
- Memphis International Airport (MEM) – Memphis, TN (3 hrs, 20 min)
- Louisville Muhammad Ali International Airport (SDF) – Louisville, KY (3 hrs)

Workday schedule (approximate):

7:00 am Wakeup/Breakfast/Pack Lunch
7:45 am Departure for work site
8:00 am Work-site arrival/Orientation



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12:00 pm	LUNCH at site (packed sack lunches)
4:00 pm	Depart for housing
6:00 pm	Dinner
6:45 pm	Prayer/Debrief
7:00 pm	Free time

IV. ORIENTATION

Orientation is held for all volunteers upon their arrival at the housing facility. Orientation includes an informal information session and open time to answer any questions you may have. Volunteers will be given on the tornadoes that caused the destruction to which the IOCC Action Teams are responding.

V. BUILDING PLAN

Our building plan on work sites varies depending on weather and the work which has been completed prior to your arrival. In 2023, we will be working in several counties in Western Kentucky. Prior to your arrival, you will be notified which county you will be working in as well as expected rebuilding tasks for the week. Please remember that ALL tasks you work on are important to help complete the home!

Partner Organization: IOCC & Inspiritus

VI. MEALS

Meals will be provided by team leaders at your housing. Any additional groceries will be purchased by IOCC team leaders. Breakfast is served before departing for the work site, lunch is packed by volunteers prior to morning departure to the worksite, and dinner is held according to the prearranged plan. We will work to accommodate any dietary restrictions you mentioned in your online registration. Although these restrictions will be communicated to your meal hosts and to the team leaders, please also make sure to communicate your dietary needs to them in person when you arrive.

VII. RELEASE FORMS

Each person must sign a Release and Waiver of Liability form. Please print and fill out IOCC's and bring it with you to the work site or email it to khamann@iocc.org two weeks prior to the start of the build.

VIII. EVALUATION

An evaluation form will be distributed at the end of the week via email to provide you with a space to reflect, and to provide IOCC with ideas on how to improve the so we can take your suggestions into consideration while designing future projects.

IX. ACCOMMODATION

The team will be housed at First Church of Christ of Paducah (415 Audubon Dr, Paducah, KY 4200). Groups will be staying in empty Sunday School rooms, and there will be separate rooms for men and women. There are air mattresses provided, but please provide your own pillows

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and bedding. There are bathrooms located near these rooms. There are no showers located within the church, but there is a shower trailer located on the side of the church. There is a central meeting space as well as full kitchen (refrigerator, stoves, microwave, coffee maker).

X. TRANSPORTATION

IOCC will provide all local ground transportation in rental vehicles for the duration of your home build.

XI. SECURITY

Facilities where IOCC Action Teams will be housed are secure. Nevertheless, IOCC suggests that you do not bring items of high value, such as expensive jewelry.

XII. COVID-19

IOCC will follow CDC guidelines regarding COVID-19. Those experiencing symptoms of COVID-19, including fever, cough, congestion, etc., should not attend. Please practice social distancing, proper use of PPE, hand hygiene, and respiratory precautions recommended by the CDC. If you develop symptoms, please notify IOCC staff or team leader immediately, and the situation will be handled accordingly. IOCC will provide PPE at the housing and on worksites, but you are welcome to provide your own.

XIII. WHAT TO BRING

IOCC and our local partners will provide tools, water, building materials, and supervision.

A. WORK CLOTHES

Pack old clothes that are comfortable to work in. Long pants are highly preferred but not required. On the work site, you can wear work boots or tennis shoes but they **must** be closed-toed. Bring sandals or shoes to wear around the camp facility where you will be staying. We highly recommend you check the weather before you pack, remember you will be spending a significant amount of time outside. Drinking water while on the work site is a must and will be provided for you, but please bring a reusable water bottle.

B. PERSONAL ITEMS

Each volunteer must bring their own toiletries, insect repellent and sunscreen.

C. TOOLS

Tools will be provided, but if you have some special tool you want to use, bring it!

We look forward to having you be a part of one our IOCC Action Teams!